



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, NOVEMBER 13, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, November 13, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustees Fera and Nieuwesteeg asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg				✓
Ted O'Leary	✓			
Dino Sicoli	✓			
Student Trustees				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Burkholder

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of November 13, 2012, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burkholder with Item C10.1 Appendix A of the Public Agenda, as she has a family member who is associated with the Quartek Group.

A Disclosure of Interest was declared by Trustee O'Leary with Item F5.1 of the In Camera Agenda, as he has family members who are teachers, or employees of the Board. This Trustee left the meeting during discussion of this item.

5. Minutes of the Committee of the Whole Meeting of October 9, 2012

Moved by Trustee Sicoli

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of October 9, 2012, as presented.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Pilgrimage Sunday – October 2012

Mark Lefebvre, Superintendent of Education, welcomed Terri Pauco, Religious Education and Family Life Consultant, who presented information on Pilgrimage Sunday – October 2012 in which approximately 4000 Niagara Catholic students, staff, Trustees, Senior Administration, Priests, Catholic School Council members and alumni from Niagara Catholic's eight (8) Secondary Schools participated. This year's annual Pilgrimage raised approximately \$183,500.00 to assist those in need in Haiti, the Dominican Republic, Dominica, Guatemala, Peru, and Rwanda, in addition to Development & Peace and Fogquest.

Student and staff representatives from each of Niagara Catholic's eight (8) Catholic Secondary Schools were in attendance to speak of their Pilgrimage experience.

2. School Wide Positive Behaviour Supports Program - St. Patrick Catholic Elementary School, Niagara Falls

Yolanda Baldasaro, Superintendent of Education, introduced Amanda Cybula, Principal – St. Patrick Catholic Elementary School, Niagara Falls; Amy Dowd, Special Education Coordinator; and Cathy McMullin, Applied Behaviour Analysis Coordinator, who presented the report on the School Wide Positive Behaviour Supports Program - St. Patrick Catholic Elementary School, Niagara Falls.

They informed Trustees that Positive Behaviour Supports (PBS) involves an integrated system of school-wide, classroom management and individual student supports that provide staff with effective strategies to improve behavioural outcomes in their school.

3. Niagara Catholic French Immersion Program 2013-2014

Mark Lefebvre, Superintendent of Education, introduced Jayne Evans, FSL /ESL /Arts Consultant, who presented the report on the proposed Niagara Catholic French Immersion Program 2013-2014, the public consultation process and parental survey commencing on November 23 until December 12, 2012.

A follow-up report on the implementation of the Niagara Catholic French Immersion Program will be presented to the January 2013 Committee of the Whole Meeting.

4. Policy Committee

4.1 Unapproved Minutes

Adjourned Policy Committee Meeting – October 23, 2012 (October 29, 2012)

Moved by Trustee Sicoli

THAT the Committee of the Whole receive the unapproved Minutes of the Adjourned Policy Committee Meeting of October 23, 2012 (October 29, 2012), as presented.

CARRIED

4.2 Approval of Policies

On behalf of Policy Committee Chairperson Nieuwesteeg, Chairperson Burtnik presented information and the Policy Committee recommendations for approval to the Committee of the Whole for consideration.

4.2.1 Attendance Support Program Policy

Chairperson Burtnik presented background information on the Attendance Support Program Policy.

Trustees discussed the Attendance Support Program Policy.

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Attendance Support Program Policy. as presented.

CARRIED

4.2.2 Elementary Standardized Dress Code Policy – Safe Schools

Chairperson Burtnik presented background information on the Elementary Standardized Dress Code Policy – Safe Schools.

Trustees discussed the Elementary Standardized Dress Code Policy – Safe Schools. It was decided that the Policy will be reviewed in two years.

Moved by Trustee Sicoli

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Elementary Standardized Dress Code Policy – Safe Schools (302.6.6.1), as presented, and

THAT the Elementary Standardized Dress Code Policy – Safe Schools, be reviewed no later than June 2015.

CARRIED

4.2.3 Employee Code of Conduct and Ethics Policy

Chairperson Burtnik presented background information on the Employee Code of Conduct and Ethics Policy.

Trustees discussed the Employee Code of Conduct and Ethics Policy, and suggested that the first sentence in the second paragraph “~~As required by regulation within the Operational Reviews of District School Boards, all Boards in the Province of Ontario are required to have an Employee Code of Conduct and Ethics Policy.~~” be deleted.

Moved by Trustee Burkholder

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Code of Conduct and Ethics Policy, as amended and presented.

CARRIED

4.3 Policy Schedule

Director Crocco presented the Policy Schedule.

4.4 Policy Update

Director Crocco presented the Policy Update.

5. Support for the Legal Roles, Rights and Responsibilities of Local School Boards in Ontario

Director Crocco presented background information on the Support for the Legal Roles, Rights and Responsibilities of Local School Boards in Ontario. Chairperson Burtnik elaborated on the report with information from OCSTA.

Moved by Trustee MacNeil

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve that a letter be sent to the Minister of Education and local Members of Provincial Parliament acknowledging the following:

THAT local Catholic School Board Trustees are legally entrusted with ensuring that Ontario students receive the highest level of quality Catholic education possible;

THAT the Education Act and the Ontario Labour Relations Act clearly signify that local school Boards are the legally designated employers in Ontario's education system;

THAT the rights of democratically elected Catholic Trustees were usurped by the signing of the Memorandum of Understanding by the Minister of Education in July 2012;

THAT the relationships and partnership within the Catholic education sector have been negatively affected by the decisions of the Government of Ontario to sign the Memorandum of Understanding void of an open, consultative, inclusive and transparent process with Catholic Trustees and stakeholders;

THAT the Minister of Education and all elected members of the Ontario Provincial Parliament publicly demonstrate their support for the roles, rights and responsibilities of all local district school Boards in Ontario as they exist in both the Education Act and the Ontario Labour Relations Act.

CARRIED

6. Board Improvement Plan for Student Achievement (BIPSA) 2012-2013

Lee Ann Forsyth-Sells, Superintendent of Education, presented the Board Improvement Plan for Student Achievement (BIPSA), highlighting the key areas for 2012-2013. Trustees were informed that the Ministry of Education identified theme for the 2012-2013 school year is "Coherence and Alignment".

7. Niagara Catholic Parent Involvement Committee (NCPIC) Conference 2012

Superintendent Forsyth-Sells presented a summary report on the Niagara Catholic Parent Involvement Committee (NCPIC) Conference for Catholic School Councils and Parents and Guardians which was held on November 3, 2012, with the theme of "What it means to be a Niagara Catholic Parent in 2012".

8. Extended Overnight Field Trip/Excursion/Exchange Trip Information

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

9. Staff Development Department Professional Development Opportunities

Frank Iannantuono, Superintendent of Education, presented the report on the Staff Development Department Professional Development Opportunities for information.

10. Monthly Updates

10.1 Capital Projects Progress Report

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

10.2 Student Trustees' Update

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

10.3 Senior Staff Good News Update

Senior Staff highlights included:

Superintendent Baldasaro

- Superintendent Baldasaro presented information on the 75th Anniversary celebration of Niagara, Big Brothers Big Sisters St. Catharines during which Niagara Catholic was recognized for their partnership with the organization.

Director Crocco

- Director Crocco presented the Global Best Award 2012 which the Board received in recognition of its continued commitment to student success from the International Education Business Partnership Network (IPN) Conference held this year in Durbin, South Africa.

D. INFORMATION

1. Trustee Information

1.1 Spotlight on Niagara Catholic – October 23, 2012

Director Crocco presented the Spotlight on Niagara Catholic – October 23, 2012 issue for Trustees' information.

1.2 Calendar of Events – November 2012

Director Crocco presented information on the Calendar of Events – November 2012.

1.3 Niagara Catholic Spelling Bee – November 22, 2012

Director Crocco presented information on the Niagara Catholic Spelling Bee – November 22, 2012.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

1.4 2013 OCSTA Labour Relations Seminar

Director Crocco presented information on the 2013 OCSTA Labour Relations Seminar being held on January 17, 2013 in Toronto.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

1.5 2013 OCSTA AGM

Director Crocco presented information on the 2013 OCSTA AGM being held May 2-4, 2013 in Toronto.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

1.6 Blessed Trinity Catholic Secondary School Blessing

Director Crocco informed Trustees that the Blessed Trinity Catholic Secondary School Blessing is scheduled for Monday, December 17, 2012 at 7:00 p.m.

Trustees were asked to confirm their attendance with Sherry Morena, Administrative Assistant, Corporate Services & Communications.

E. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- Superintendent Ciccarelli and Controller of Facilities Services, Scott Whitwell are continuing to work on the Demographic and School Utilization Report for the January Board Meeting
- Senior Staff is waiting to hear information from the Ministry of Education regarding Capital Funding for St. James and Our Lady of Mount Carmel Catholic Elementary Schools and Lakeshore Catholic High School. The Director will keep the Trustees informed.
- Based on the French Immersion feedback, Senior Staff will bring an information report on the implementation of French Immersion to the January Committee of the Whole or Board Meeting.
- It has been confirmed that Fr. McNamara is honoured and accepted that the Saint Michael Catholic High School Athletic Centre will be renamed the Fr. Tony McNamara Athletic Centre. Trustees will be informed of the date of the blessing when a date has been chosen.

F. BUSINESS IN CAMERA

Moved by Trustee O'Leary

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:35 p.m. and reconvened at 9:40 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee O'Leary

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of November 13, 2012.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee MacNeil

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on October 9, 2012, as presented.

CARRIED (Item F1)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee O'Leary

THAT the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on October 9, 2012, as presented.

CARRIED (Item F3)

H. ADJOURNMENT

Moved by Trustee Sicoli

THAT the November 13, 2012 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 9:40 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **November 13th, 2012.**

Approved on the **4th** day of **December 2012.**

Maurice Charbonneau
Vice-Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer